



19 February 2016
submitted by the President

Original: English

Arms Trade Treaty
Second Conference of States Parties
Extraordinary meeting
Geneva, 29 February 2016

Draft annotated provisional Agenda

The Extraordinary meeting (EM) to the Arms Trade Treaty will follow a rolling agenda, e.g. once an agenda item is concluded, the President can immediately continue with the next item on the Agenda. All time indications are therefore provisional and delegations should be prepared for adjustments as required.

PLEASE NOTE that Agenda ITEM 4 will be considered prior to Agenda ITEM 3

10:00-13:00

Morning session

Agenda item 1 - Adoption of the agenda

for consideration and adoption, the draft provisional Agenda (and annotated provisional Agenda) as contained in document ATT/CSP1/2015/EM.1 and ATT/CSP1/2015/EM.2. The agenda items correspond to the draft provisional Agenda adopted by the Conference at CSP1, as contained in ATT/CSP1/2015/WP.7.

Agenda item 2 - Consideration for adoption: a proposal for the administrative arrangements of the Secretariat

The President will, assisted as necessary by members of the Management Committee, present the elements for consideration with regards to the proposal put forward by the Management Committee on the administrative arrangements of the Secretariat.

Before opening the floor, the President will present the outcome and status of regional consultations organized by vice-Presidents in advance of the Extraordinary meeting on issues pertaining to **Annex A as contained in ATT/CSP2/2016/EM/WP.1**

Agenda Item 4 - Consideration for adoption: a proposal of the structure of the Secretariat, including the confirmation of staff positions

The President will, assisted as necessary by members of the Management Committee, present the elements for consideration with regards to the proposal put forward by the Management Committee on a **proposal of the structure of the Secretariat, including the confirmation of staff positions**.

Before opening the floor, the President will present the outcome and status of regional consultations organized by vice-Presidents in advance of the Extraordinary meeting on issues pertaining to **Annex C as contained in ATT/CSP2/2016/EM/WP.1**

13:00-15:00

Lunch break

If required, informal consultations will take place during the lunch break

15:00 – 18:00

Afternoon session

Agenda item 4 – Cont.

Agenda item 3 - Consideration for adoption: revised budgets for the Secretariat and second session of the Conference, including a cost estimate of the CSP2

The President will, assisted as necessary by members of the Management Committee, present the elements for consideration with regards to the proposal put forward by the Management Committee on revised budgets for the Secretariat and second session of the Conference, including a cost estimate of the CSP2.

Before opening the floor, the President will present the outcome and status of regional consultations organized by vice-Presidents in advance of the Extraordinary meeting on issues pertaining to **Annex B as contained in ATT/CSP2/2016/EM/WP.1**

Agenda item 5 - Any other business

Items raised thus far, for consideration under Agenda item 5 are the following:

- **Matters pertaining to the operationalization of the Informal Working Group on reporting** - *Pursuant to paragraph 36 of the Final Report of the First Conference of States Parties, as contained in ATT/CSP1/2015/6, the Conference is invited to consider the operationalization of the Informal Working Group on reporting*

Agenda item 6 - Adoption of the report of the extraordinary meeting of the Conference of States Parties

- The Conference is invited to consider, for adoption, the final report of the Extraordinary meeting. Before doing so, the President will present the draft Report including all the decisions to be adopted. These will contain, also for consideration and adoption, the dates and duration of the second annual session of the ATT, the CSP2.

The report will be adopted, with any amendments discussed, as orally presented, and in its entirety.

Before closing the Extraordinary meeting of States Parties to the Arms Trade Treaty, the President will deliver final remarks. The Extraordinary meeting of the CSP2 will then be closed.

Meeting closes